

# Town of Williams Creek

## Minutes – Town Council meeting Monday, December 9, 2013

Attendance:

Present:

David Reese, Town Council President  
Robert Parrin, Clerk-Treasurer  
Steve Moss, Town Council Member  
Fritz French, Town Council Member  
Scott Preston, Town Council Member  
Allen Kasper, Town Marshall

Absent:

Ellen Townsend, Town Attorney

Others:

Richard Dickinson  
Gene & Beverley Scott  
Suzy Reese  
Ted & Margaret Dawson  
Mark Foglesong  
Patty Hefner

Agenda and discussion:

1. D. Reese called the meeting to order at 8:15pm pm. A quorum was reached with four council members present.
2. D. Reese asked for comments and a motion to approve the meeting minutes of October 14, 2013. On a motion by S. Preston, seconded by F. French, a unanimous vote approved the minutes.
3. A. Kasper reviewed security issues and preventative actions. He mentioned that there was a significant increase in calls for services (911) by residents in November. There were no major findings but an increase in community alerts is valuable for our law enforcement effectiveness. The Council discussed increasing the number of hours of patrolling. It was agreed that A. Kasper and R. Parrin would develop a proposal that might be feasible given current Town funding. This will be reviewed at the next Council meeting.
4. R. Parrin advised of the Town's financial position at the end of November. The cash position of the Town is sufficient through the end of the year. Also, the proceeds from the Indiana Bond Bank loan will be received in December due to the SBOA budget requirements. The loan will be repaid in 2014 from property tax proceeds.

5. P. Hefner briefed the Council on success in cleaning up roadside brush along a portion of Ridge Road with good cooperation from the property owner. Also, the Council instructed her to arrange for overgrowth removal at the corner of Forest and High. The cost will be borne by the property owner.

6. D. Reese opened a public hearing for comment on the advertised Appropriation Resolution supporting the proceeds of warrants from the Indiana Bond Bank. R. Parrin briefed the attendees on the background of this resolution. There being no public comment, D. Reese closed the public hearing. On a motion by S. Moss, seconded by S. Preston, the appropriation resolution was unanimously approved and signed. R. Parrin will submit this ordinance along with the signed loan documents to the Indiana Bond Bank on December 10, 2013.

7. F. French advised the Council on the capital campaign status. At month end \$118k has been received from 77 donors. As of 12/9/13, a total of \$150k has been received or pledged. This represents donations from about half of Town residents. A follow-up mailing will be made to remind those residents that we would like to finalize the campaign by the end of December.

Based on the funding to date, the Council approved ordering the remainder of the street lighting equipment. R. Parrin will complete the engineering specification for each light and place the order. The lead time is approximately 12 weeks which means installation will commence in early spring.

8. S. Moss commented on the updated directory. The residents listings are complete. He has targeted a release date within the next few weeks. In addition he has obtained email addresses for all but a few residents. This now will allow the Town to develop an electronic communications plan. D. Reese mentioned that Gene Scott, who has managed the Town's email communications, is retiring from these duties which will be assumed by a Town Councilman. The Council thanked Gene for his service to the Town and the initial creation of the email list.

9. S. Moss briefed the Council on progress to add official town email addresses for each Council member. R. Parrin is to get the url DNS to enable email on the Town's server. There will be a general email contact, [info@williams creek.IN.gov](mailto:info@williams creek.IN.gov), which will be forwarded to the Council member responsible for communications. On a suggestion by F. French, discussion of a Town communication procedure was tabled until the next Council meeting once the directory is issued and the transition of current electronic communications from Gene to Steve is completed.

10. On a motion by S. Moss, seconded by F. French, S. Preston was elected Town Council President for 2014 as provided in the Town By-Laws.

There being no further business, on a motion by S. Preston to adjourn and seconded by S. Moss, D. Reese adjourned the meeting.

Minutes recorded by Robert Parrin, Clerk-Treasurer