

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

April 11, 2022 @ 7:30 PM

Agenda and discussion:

Present:

Matt Neff, Town Council President
Bob Parrin, Clerk-Treasurer
Allen Kasper, Town Marshall
Heather Murphy, Town Council Member
Jason Sturman, Town Council Member
Michael Wernke, Town Council Member
Trent Sandifur, Town attorney

Absent:

Matt Hills, Town Council Member

1. M. Neff called the meeting to order at 7:37 pm. A quorum was reached with four council members present.

2. The Council, on a motion by J. Sturman, seconded by M. Wernke, unanimously approved the minutes from the February 2022 meeting.

3. R. Parrin reviewed the March 2022 financial results previously distributed. There was nothing extraordinary to report.

- He advised the Council that the cash balance in the checking account is high compared to the ongoing expenses required. This is partly due to the ARPA funds. He requested approval to transfer \$150,000 from checking to the savings account, Current interest rate is .5% PA. On a motion by J. Sturman, seconded by M. Wernke, the council unanimously approved the transfer.

4. A. Kasper reported on the following:

- The past two months have been uneventful.
- He informed the council of revisions to the IMPD use of force policy taking effect July 1, 2022.

5. It was agreed to defer action on additional traffic control at two intersections, northbound traffic on Ridge Rd. at Willow Spring Rd. and the intersection of Sycamore and Willow Spring, pending full growth of the foliage in the areas.

6. The council agreed that all Crossroads engineering review costs incurred prior to the February adoption date of the new drainage ordinance be absorbed by the town. Also, it was suggested that a tag be developed to post at construction sites about potential violation of the ordinance. R. Parrin will draft the wording for the tag.

7. R. Parrin advised that the reconstruction of the intersection of High and Hillcrest is still on schedule for this spring. He has requested a completion date by Rieth-Riley. In addition, he has identified additional street damage on High Drive that is outside the scope of the Crossroads specification. R. Parrin will advise DPW of the additional work required and determine if it can be completed at the same time.

He is awaiting a draft of the interlocal agreement with DPW for this project as outlined in Resolution 2022-02.

8. M. Wernke advised the council of his success in securing payments from four developers/ homeowners for damages to town infrastructure. There are two additional claims he is addressing. He noted that he had requests from these individuals that on receipt of payment the town provide a release of any further claims for the claims covered by the settlement. On a motion by M. Neff, seconded by J. Sturman, the council unanimously agreed to provide such release. T. Sandifur will draft appropriate language.

9. A discussion ensued of the process for enforcing the drainage review ordinance. J. Sturman agreed to develop a flowchart of the process and responsibilities in its execution. R. Parrin will obtain the City's code for street repair following excavation for utilities connections. He will also draft an outline for the billing and permit issuance process for Crossroads. .

10. R. Parrin advised that Matt Hills has been sworn in to fill the vacant council seat. He has completed the required training on internal controls and anti-nepotism.

11. R. Parrin advised that he will be submitting the required ARPA Project and Expenditure Report by the end of April. At this point, no projects have been identified.

12. R. Parrin advised that the replacement stop sign for Forest/Sycamore is on order and will replace the temporary sign. He also brought to the council's attention a need for street light and sign maintenance. Lichen, a type of fungus, appears to be growing on a number of the light and sign posts. It is suggested that the poles and signs be power washed and to research lichen inhibiting coating. The work could be performed by Continental using our pre-agreed labor rates. On a motion by M. Wernke, seconded by J. Sturman, the council authorized the work in an amount not to exceed \$5,000.

13. With spring and daylight saving time upon us, it was suggested that the next newsletter contain a reminder for residents to make sure that their contractors, particularly landscapers, honor the town's noise ordinance permitting such work only between the hours of 7AM and 6PM Monday through Saturday. No hired work is permitted on Sundays.

14. A discussion occurred about strategic planning, and it was determined to explore potential consultants to assist in the effort.

The next regular meeting of the Town Council is scheduled for Monday, June 13, 2022 at 7:30 PM. There being no further business, the meeting was adjourned on a motion by M. Neff, seconded by M. Wernke.

Minutes recorded by R. Parrin