

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

February 13, 2023 @ 7:30 PM

Attendance:

Present:

Allen Kasper, Town Marshal
Jason Sturman, Town Council Member
Heather Murphy, Town Council Member
Matt Hills, Town Council Member
Bob Parrin, Clerk-Treasurer
Michael Wernke, Town Council Member
Matt Neff, Town Council President
Trent Sandifur, Town Attorney

Agenda and discussion:

1. M. Neff called the meeting to order at 7:30pm. A quorum was reached with five council members present.

2. M. Neff asked for comments and a motion to approve the meeting minutes of December 12, 2022. There being no comments, on a motion by H. Murphy, seconded by M. Wernke, a unanimous vote approved the minutes as written.

3. R. Parrin presented the draft 2022 Annual Financial Report. The year ended with good cash balances. The largest expense was \$50,463.04 to Rieth-Riley on completion of the Hillcrest and High Drive drainage and road reconstruction project.

He stated that the final rule for use of the ARPA/CSLFRF funds included a simpler calculation for lost revenue due to the pandemic. Specifically, if a local government received less than \$10 million in ARPA/CSLFRF funds, it may take the Standard Allowance for the full amount it received. In the town's case, that amount was \$96,780.78. Further, the funds can be used for government services including any service traditionally provided by government. That includes road building and maintenance, law enforcement, and general government administration. The total amount was recorded as revenue.

R. Parrin introduced and read into the record Ordinance 2023-01, Year end funds transfer per Indiana Code Title 36. On a motion by M. Wernke, seconded by J. Sturman, a unanimous vote approved the ordinance.

January, 2023 results were also reviewed with no items of note to report.

4. A. Kasper had no incidents to report. As the weather warms, residents are reminded about a possible increase in solicitor activity. Non-emergency reports can be reported using 311. Suspicious person activity should be reported using 911.

5. M. Neff reported progress on the Ball State Urban Planning Department's town strategic plan and results of the January 30, 2023 meeting with the council and residents. The next step will be to send a

survey to all homeowners followed by a public forum in April to discuss the findings. It is expected that the plan will be finalized by the end of May with the report issued in June. Subsequently, project priorities will be set as well as possible funding sources.

6. Website:

- M. Hills completed the update of the town web site. The site url is now williams creek.org.
- Residents are advised that town officials can be reached by email at towncouncil@williams creek.org, clerktreasurer@williams creek.org and police@williams creek.org

7. Pennsylvania Street bridge

- The design work is in progress for the complete reconstruction of the bridge over Williams Creek. Construction is scheduled to start in March, 2024 with completion of November, 2024.

8. Town Ordinances

- T. Sandifur reviewed progress with recodification of the town Ordinances. He requested approval of a contract with American Legal Publishing for producing a document of current codes including a legal analysis and update of the code. The cost for this is \$2,950. On a motion by M. Wernke, seconded by H. Murphy the contract was approved unanimously.
- For those council members who have not done so, he reminded them to advise comments on the current code.

9. New business

- On a motion by M. Wernke, seconded by J. Sturman, the drainage permit for 7837 Morningside Lane was granted by unanimous vote.
- On a motion by H. Murphy, seconded by M. Hills, M. Neff was elected unanimously as President of the Town Council for 2023.

There being no further business, on a motion to adjourn by H. Murphy, seconded by M. Hills, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, April 10, 2023 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Clerk-Treasurer.