

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

June 13, 2023 @ 7:30 PM

Attendance:

Present:

Allen Kasper, Town Marshal
Jason Sturman, Town Council Member
Bob Parrin, Clerk-Treasurer
Michael Wernke, Town Council Member
Matt Neff, Town Council President
Matt Hills, Town Council Member
Trent Sandifur, Town Attorney

Absent:

Heather Murphy, Town Council Member

Others present:

Patty Hefner
Sidney Eskenazi
Sandy Eskenazi
John Shelbourne

Agenda and discussion:

1. M. Neff called the meeting to order at 7:30pm. A quorum was reached with four council members present.
2. M. Neff asked for comments and a motion to approve the meeting minutes of April 10, 2023. There being no comments, on a motion by M. Wernke, seconded by M. Hills, a unanimous vote approved the minutes as written.
3. R. Parrin presented the previously distributed financial report. There were no items of note in the results.
4. A. Kasper had no items to report. A discussion of the patrol frequency ensued. M. Neff has received several comments about increasing police presence in Town. On a motion by M. Hills, seconded by M. Wernke, the Council unanimously approved additional patrols through the fall. The effectiveness of the patrols will be reviewed at the October Council meeting. Funding will come from the ARPA funds.

Enforcement of the Monday-Saturday noise ordinance will be a priority of the Town's patrols.

5. The finalized Town of Williams Creek Strategic Plan was introduced. On a motion to adopt by M. Wernke, seconded by J. Sturman, the plan was unanimously approved. The next step is implementation of the plan. M. Neff outlined the four areas of emphasis that will require leadership. After discussion, the following assignments were agreed.

- Built Environment (e.g. infrastructure, drainage, pedestrian safety): Jason Sturman
- Natural Environment (e.g. reforestation, landscaping, common space): Matt Hills (with the support of Patty & Tom Hefner)
- Social Environment (e.g. social events, policing, volunteer coordination): Michael Wernke & Heather Murphy (who handles communications)
- Fiscal Environment (e.g. Foundation activity, fundraising): Matt Neff, Bob Parrin

Priorities will be assessed in each area followed by project budgetary estimates. Potential funding sources will be defined such as the Town of Williams Creek Foundation, ordinary revenue sources, and fund raising campaigns for specific projects.

6. Town resident Sidney Eskenazi addressed the Council on several matters of concern.

- He is concerned about on street parking by contractors and landscapers as a safety issue for pedestrians and cyclists, particularly on the narrower streets. It was pointed out that Town ordinance specifically requires off street parking. A. Kasper will take action to enforce this requirement as well as the permitted hours for work.
- He is concerned about poor visibility due to vegetation overgrowth at the intersection of College and Forest. As this right-of-way along College is DPW's, the Town will report this to the Mayor's Action Line for remediation.
- He inquired about the construction at 7950 Sycamore. He was advised that the city issued the required permits while the Town issued a permit for drainage. A copy of the Conservation agreement will be provided to him.

7. Town Ordinances

- Short term leasing of town residences was discussed, specifically those marketed through platforms such as Airbnb and VRBO. T. Sandifur will research what other communities have adopted to minimize the risks that can be associated with such rentals and report at the August Council meeting.
- T. Sandifur reported on the progress with recodification of the town Ordinances by American Legal Publishing. He expects that the comprehensive document of current codes including a legal analysis and update of the code will be completed by year end.
- The council approved permits for 7950 Sycamore and 8035 Broadway.
- Crossroads will be asked to develop and publish periodically a spreadsheet showing all projects and costs accrued for each.
- R. Parrin has developed a Residential Improvement Permit application and will publish it on the Town web site.

8. Other

- R. Parrin advised that he has scheduled power washing of all town light and traffic signage poles as well as the three entrance signs to remove lichen and moss growth

There being no further business, on a motion to adjourn by J. Sturman, seconded by M. Wernke, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, August 14, 2023 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Clerk-Treasurer.