

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

August 14, 2023 @ 7:30 PM

Attendance:

Present:

Allen Kasper, Town Marshal
Jason Sturman, Town Council Member
Bob Parrin, Clerk-Treasurer
Michael Wernke, Town Council Member
Matt Neff, Town Council President
Matt Hills, Town Council Member
Trent Sandifur, Town Attorney

Absent:

Heather Murphy, Town Council Member

Others present:

Dennis Dann
John Shelbourne

Agenda and discussion:

1. M. Neff called the meeting to order at 7:30pm. A quorum was reached with four council members present.
 2. M. Neff asked for comments and a motion to approve the meeting minutes of June 12, 2023. There being no comments, on a motion by M. Wernke, seconded by M. Hills, a unanimous vote approved the minutes as written.
 3. R. Parrin presented the previously distributed July financial reports. The only extraordinary item was the increase in patrol hours as approved by the council. On a motion by M. Wernke, seconded by M. Hills, the financial report was accepted.
 4. R. Parrin presented the first draft of the 2024 budget which is based on the YTD June 2023 results. On the revenue side, the FYE 2023 and 2024 projections are based on State and DLGF guidance. Of note is an expected 4 % increase in property tax levy. This includes a 1.2% increase in the town's 2024 assessed value. The LOIT estimate is not yet available; the budget assumes the 2023 level. On the expenditure side, the budget assumes an increase in wages, social security, Medicare and fuel expenses associated with the increase in patrol hours. No major road investment is planned. He will proceed with a detailed budget that will be adopted at the October council meeting.
- M. Neff inquired about investment income on town funds. R. Parrin said the town has two Chase accounts, checking and savings. The savings account pays about 1%. He mentioned that he has inquired with TrustIndiana, a local government investment pool overseen by the Treasurer of the State of Indiana.

Liquidity, safety of funds and minimum balance requirements are all important. He will also inquire about bank options as requested and report to the council the findings.

5. R. Parrin presented the bid results for strip patching several road section. The low bidder was Howard asphalt in the amount of \$69,145.50. On a motion by M. Wernke, seconded by M. Hills, the award to Howard was approved unanimously. R. Parrin will proceed with issuing the contract documents. Funding will be covered by MVH and LRS receipts with the remainder coming from the Rainy Day Fund.

6. A. Kasper had no items to report. The additional deputy added in July is working out well. He did mention that there have been several incidents on the Monon Trail. Trail users are encouraged to stay aware of their surroundings.

7. A discussion of the security camera system ensued. R. Parrin mentioned that the City is upgrading its cameras with newer technology as well as adding cameras. He will obtain a budget unit price for new cameras including installation. In addition, he will obtain pricing for poles, arms and mounting plates for new locations. A. Kasper added that more patrols are more effective than additional cameras.

8. M. Neff led a discussion of installing traffic calming infrastructure. Possibilities include speed bumps,, humps and tables as well as roundabouts at intersections with sufficient area available. R. Parrin will arrange to have Crossroad Engineers attend the October council meeting to discuss the pros/cons of each and advise what might be possible given the ROW area at each major intersection.

9. M. Hills advised that he and resident Patty Hefner will meet with an arborist August 17 to discuss a long term plan for maintaining a tree population in the ROW's.

10. M. Neff said that any fundraising campaigns should wait until a capital plan is developed. We are not yet at that point.

11. M.Wernke outlined the actions to organize a fall social event, most likely at the end of September. A Halloween function was also mentioned. He has enlisted residents to assist with planning.

12. T.Sandifur sent a draft ordinance concerning solicitors to the council. He would appreciate feedback with a goal to have a first reading at the October council meeting.

There being no further business, on a motion to adjourn by J. Sturman, seconded by M. Wernke, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, October 9, 2023 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Clerk-Treasurer.