

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

February 14, 2022 @ 7:30 PM

Agenda and discussion:

Present:

Matt Neff, Town Council President
Bob Parrin, Clerk-Treasurer
Allen Kasper, Town Marshall
Heather Murphy, Town Council Member
Jason Sturman, Town Council Member
Michael Wernke, Town Council Member
Trent Sandifur, Town attorney

Others present:

Matt Hills
Peter SerVaas

1. M. Neff called the meeting to order at 7:30 pm. A quorum was reached with four council members present.

2. The Council, on a motion by M. Wernke, seconded by H. Murphy, unanimously approved the minutes from the December 2021 meeting.

3. R. Parrin reviewed the 2021 Annual Report as submitted to SBOA. Referring to the Cash & Investments Combined Statement, he made several comments

- The General Fund balance includes the extraordinary receipt of \$48,202.44 in ARPA funds. Town cash balances not considering ARPA did not have a significant change year over year.
- The Town Renovation balance is the remainder of the capital campaign donations for new lighting and signage. It is used to maintain the assets.
- The amount of Rainy Day Fund transfer increased from 10% of the approved 2021 budget to 15% as a result of a legislative change for this year and next.
- The security camera system account balance of \$46,922 is used for the Comcast internet connections of \$13,500/year.
- The ARPA funds must be spent on qualified programs by the end of 2024. Lost revenues due to the pandemic are approximately \$5,500 which can be offset by ARPA funds. Other uses are being explored with the City.
- Resolution 2022-01 was read. It authorizes the Clerk-Treasurer to make transfers between accounts per sections of the Indiana Code. On a motion by M. Neff, seconded by H. Murphy, the resolution was passed unanimously.

The January 2022 results were discussed with nothing extraordinary to report.

4. A. Kasper reported on the following:

- He found that contractors who may be blocking street passage adjacent to construction projects move vehicle when asked. Emergency vehicle passage must be maintained.
- Security tags have been installed on Town electrical boxes.
- Until the town has a software replacement for Relay, residents may file “patrol when possible” requests via email, text or by calling 317-253-5678. More details are on the web site.
- He reported two recent incidents of telephone fraud. Residents should be wary of any such attempts, especially during tax season.

5. The council discussed traffic at two intersections, northbound traffic on Ridge Rd. at Willow Spring Rd. and the intersection of Sycamore and Willow Spring. The location of a yield sign at the former may be problematic and the latter might be addressed by trimming the right-of-way trees. It was agreed to table each of these and reevaluate in the spring.

6. The required third reading of the proposed Residential Improvement Permit Ordinance was presented by M. Neff. A motion to adopt Ordinance 2022-03 revising the municipal code was made by M. Wernke, seconded by J. Sturman, and the ordinance was adopted unanimously.

7. R. Parrin presented a tabulation of Crossroad’s costs to-date associated with engineering reviews of five construction projects. Due to a fee schedule not being in place, the Council decided to use Town funds to pay these costs. On a motion by M. Neff, seconded by H. Murphy, an appropriation of \$5,173.69 from the general fund was approved unanimously.

8. R. Parrin advised that the reconstruction cost of the intersection of High and Hillcrest will proceed this spring in cooperation with DPW. The total anticipated expenditure is \$71,514.64. He requested council approval to enter into an interlocal agreement with DPW for this project as outlined in Resolution 2022-02. On a motion by J. Sturman, seconded by M. Wernke, the resolution passed unanimously.

Separately, the damage claims against responsible developers and homeowners will be pursued on behalf of the town by M. Wernke. He will advise the council of settlement amounts for approval.

9. M. Neff introduced two candidates for the open town council position. Residents Matt Hills and Peter SerVass informed the council of their background and desire to serve the community. They were thanked for their interest. A decision will be made in executive session.

10. T. Sandifur briefed the council on Indiana Open Door restrictions.

11. M.Neff closed the public meeting and opened an executive session for the purpose of discussing the council seat vacancy. Matt Hills was appointed to fill the vacant seat left by the resignation of Maureen Burger.

The next regular meeting of the Town Council is scheduled for Monday, April 11, 2022 at 7:30 PM. There being no further business, the meeting was adjourned on a motion by M. Neff, seconded by M. Wernke.

Minutes recorded by R. Parrin