

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

April 8, 2024 @ 7:30 PM

Attendance:

Present:

Allen Kasper, Town Marshal
Jason Sturman, Town Council Member
Bob Parrin, Clerk-Treasurer
Michael Wernke, Town Council Member
Matt Neff, Town Council President
Heather Murphy, Town Council Member
Trent Sandifur, Town Attorney

Absent:

Matt Hills, Town Council Member

Others present:

Hayley Sears, Taft Stettinius & Hollister LLP
Dennis Dann
Ellen Townsend

Agenda and discussion:

1. M. Neff called the meeting to order at 7:30pm. A quorum was reached with four council members present.
2. M. Neff asked for comments and a motion to approve the meeting minutes of February 12, 2024. There being no comments, on a motion by H. Murphy, seconded by M. Wernke, a unanimous vote approved the minutes as written.
3. R. Parrin presented the previously distributed March, 2024 preliminary financial reports. Of note in the February and March results were the payments to Continental Contracting of \$46,279.12 for the security camera upgrade.

The March 31, 2024 cash balance was \$192,382. Of this amount, the ARPA funds are \$96,769.78. Ms. Sears advised that while the ARPA funds may reside in the General Fund, expenditure of the ARPA fund projects must be accounted for as distinct projects or categories against the grant amount.

It remains to be seen if the town can reduce its monthly Comcast bill of \$1,178 by owning modems at each of the 9 locations. The issue is Comcast's requirement of using its static ip address at each location vs. a free dynamic ip address. Continental is pursuing a configuration which would allow it.

The additional patrol authorization was discussed. The council agreed to continue it through June and revisit it then.

4. A. Kasper had no significant items to report for the period. Since the February meeting a total of nine traffic stops were recorded, all for running stop signs. There have been no additional reports of mail box or porch thefts. Residents are encouraged to report missing items to police@williams creek.org or akasper2081@sbcglobal.net.

5. M. Neff led further discussion of road improvements and speed management. In particular, speed tables have been proposed. On a motion by J. Sturman, seconded by M. Wernke, the council unanimously authorized up to \$6000 to install temporary speed tables at three locations as recommended by Crossroad Engineers. This will allow the council to judge the effectiveness of tables, as well as receive resident feedback prior to investing in permanent tables.

6. M. Neff briefed the council on M. Hills' progress for a town reforestation plan. Green Arbor Tree Experts have made a proposal to install suitable trees where needed throughout town and as requested by residents. The optimal time for planting is in autumn. A final plan for planting will be developed before then. Ellen Townsend volunteered to join the reforestation committee.

7. Ms. Sears and Mr. Sandifur presented the latest ordinance document for a first reading by the council. Further comments are solicited ahead of the second reading at the June meeting.

1. 8. Resident Dennis Dann advised that the local Boy Scouts are looking for suitable projects to complete the final step to becoming an Eagle Scout. The process is to choose an organization, define the project, develop a budget, raise funds as necessary, and complete the project. If the town officials or residents see possibilities, please contact Dennis Dann.

There being no further business, on a motion to adjourn by J. Sturman, seconded by H. Murphy, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, June 10, 2024 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Clerk-Treasurer.