

Town of Williams Creek

Minutes – Town Council meeting Monday, June 10, 2019  
Hollyhock Hill Restaurant

Attendance:

Present:

Michael Wernke, Town Council Member  
Bob Parrin, Clerk-Treasurer  
Lynn Yates, Town Attorney  
Allen Kasper, Town Marshall  
Craig Skelton, Town Council Member  
Jason Sturman, Town Council Member

Absent:

Matt Neff, Town Council Member  
Maureen Burger, Town Council President

Others present:

Jeff Berman  
Andrea Hailey  
David Williamson  
Kristin Tomy

Agenda and discussion:

1. Acting council president M. Wernke called the meeting to order at 7:30pm. A quorum was reached with three council members present.
2. M. Wernke asked for comments and a motion to approve the meeting minutes of April 8, 2019. There being no comments, on a motion by J. Sturman, seconded by C. Skelton, a unanimous vote approved the minutes as written.
3. R. Parrin updated the Council on Town finances at the end of May, 2019 reflected in the financial report previously distributed to Council members. No extraordinary items were noted. It is expected that the Spring 2019 property tax payment will be received in June increasing the General Fund. It was noted that the 2020 Budget process will begin at the end of June.
4. R. Parrin reported that the Town's 2019 road resurfacing included in a recent DPW bid will be awarded in June. He will work with DPW to maximize the use of the CCMG award from INDOT and grant funds from Mayor Hogsett's 2019 Indianapolis Neighborhood Infrastructure Partnership program. Resurfacing is planned for Broadway Street, 81st Street, and portions of Sycamore Road, Willow Spring and Forest Blvd. All work should be completed by early Fall 2019.
5. Continued discussion of process for November 5, 2019 election:  
  
R. Parrin reported on the status of placing Town officials on the November ballot. Forms CAN-12 (Statement of Economic Interest) and CAN-45 (Consent of Independent Candidate) have been received from each of the five Council incumbents as well as the Clerk-Treasurer. Each candidate must submit CAN-44 (Petition for nomination for office) signed by 13 Town residents who are registered to vote. It is expected that these will be completed at the June 21 Town function. R. Parrin will then submit the documents to the Marion County Election Board.

6. A. Kasper reported that there were no significant incidents the past two months.

At present the Town's CrimeWatch app has increased to 70 users with a total of 42 events reported. He encouraged Town residents to use this app, especially to advise of periods residents are out of Town.

#### 7. Report on Safety and Security Committee

A. Kasper advised that the enhanced security camera system is now operational. It will result in improved monitoring of the Town camera system. R. Parrin reported that the final Siemens payment has been made; the Verizon air card contract has been terminated and replaced by a contract with Comcast. There are still a few commercial items that must be corrected by Comcast.

8. Reports were made by the Sense of Place committee.

- The updated Town directory has been distributed.
- With the month of May behind us, the Town's standard banners will be reinstalled. .
- L.Yates reported that there will be a healthy turnout for the June 21 for the new resident get-together from 6PM-8PM.

9. L. Yates reported that she has completed the ADA compliance program documents and will submit them this week. This program is required by INDOT for State funded projects. It was quite an undertaking and will be updated in the future as required. C. Skelton has agreed to be the program coordinator. In addition he will attend an INDOT training program this week.

#### 10. Beautification projects

- It has been noted that the utility workers as well as the Town's camera installation at Forest and Penn has left the landscaping in disarray. It was agreed that the Town will finish the area with fill and grass.
- J. Berman addressed the Council on two issues affecting his property at 7979 N. Penn. First, the Town's common area at Forest and Penn is in need of landscaping in addition to the item listed above. The Town also lost a tree in the ROW. Secondly, there remains a storm water drainage problem along the Forest ROW, his back yard and the property at 155 Forest that makes maintaining the area difficult. R. Parrin mentioned that this has been reported to DPW however it is a low priority as the land dies drain, albeit slowly. It was agreed by the Council that correcting the drainage has the Town's support and a renewed effort to move the area up the DPW priority list. J. Berman will be contacting Mo McReynolds, the Mayor's Neighborhood Advocate for Williams Creek to determine the course of action. M. Werke recommended that all of the above work be managed together.
- A few years ago the Town removed a number of dead trees in the ROW. It may be time to do this again. In addition, a plan for new plantings should be made. The Council discussed commissioning a comprehensive plan for the Town, including not only dead tree replacement but a long term plan for plantings. J. Sturman volunteered to provide leadership for this initiative. R. Parrin mentioned that the DNR has been supportive of a grant to have an arborist complete the task. J. Sturman asked for the contact information to move this forward.
- R. Parrin noted that an old sign post at Willow Spring and Ridge will not stay upright. The post has a private road notice as well as a Town speed limit sign. He requested that the Town add this post to its inventory and be maintained accordingly. On a motion by M. Wernke, seconded by J. Sturman, a unanimous vote agreed to add it. R.Parrin will have the post properly installed and cleaned. He also mentioned that an order has been issued to repair the damaged light post at the south end of Ridge.

There being no further business the meeting was adjourned on a motion by C. Skelton, seconded by J. Sturman.

The next regular meeting of the Town Council is scheduled for Monday, August 12, 2019 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.