

Town of Williams Creek

Minutes – Town Council meeting Monday, February 11, 2019
Hollyhock Hill Restaurant

Attendance:

Present:

Michael Wernke, Town Council Member
Bob Parrin, Clerk-Treasurer
Lynn Yates, Town Attorney
Allen Kasper, Town Marshall
Matt Neff, Town Council Member
Maureen Burger, Town Council President
Craig Skelton, Town Council Member

Others:

David Gray
Jason Sturman

Agenda and discussion:

1. Council president M. Burger called the meeting to order at 7:30pm. A quorum was reached with four council members present.
2. M. Burger asked for comments and a motion to approve the meeting minutes of December 10, 2018. There being no comments, on a motion by M. Neff, seconded by M. Wernke, a unanimous vote approved the minutes as written.
3. R. Parrin updated the Council on Town finances at the end of fiscal 2018 reflected in financial report previously distributed to Council member. Year end adjustments in December were made with a transfer of 10% of the Budget into the Rainy Day Fund and 10% of law enforcement costs against MVH. These results will be the basis for the 2018 Annual Report to be submitted to SBOA.

He also advised that a new sub-account of MVH was established in January per SBOA guidelines. It will include 50% of MVH receipts in 2019. This sub-fund can only be used for maintenance of the Town roads. Any surplus in this account at year end must remain in this subaccount.
4. C. Skelton reported that he completed application in January for two grants that, if awarded, can be used for resurfacing of Town roads in the worst condition, Broadway, 81st St, and Forest Blvd between College and Morningside Dr. The grants will be made by INDOT for a CCMG grant and DPW for an INIP grant. These grants require 25% match and 50% match respectively. Awards are expected to be announced in February with CCMG awards in early March.

Once finalized, R. Parrin will leverage DPW's bid process on these road segments at significant savings for the Town.

5. A. Kasper advised that there was a break-in of an unoccupied home with two appliances reported missing. Review of the Town security camera feed identified the make and model of vehicle. Investigation continues.

At present the Town's CrimeWatch app has 62 users with a total of 32 incidents reported.

6. Report on Safety and Security Committee

A. Kasper advised that the enhanced security camera system is on order. Data transmission will be provided by Comcast and he requested that the Council approve the Comcast proposal.

On a motion by M. Neff, seconded by C. Skelton, there was a unanimous vote to award the contract to Comcast. R. Parrin is to provide the utility tax exemption certificate. A. Kasper expects that the new data feed will be operational by early May.

7. Reports were made by the Sense of Place committee.

- There was an open discussion on the status of the Town Foundation managed by the Central Indiana Community Foundation. Items discussed were:
 - M. Burger mentioned that the Board has yet to meet and there are two vacancies that must be filled. She will make a solicitation of Town residents to identify interested individuals.
 - M. Neff proposed that the Town should develop a long term plan to define in general terms the future of the Town and its infrastructure. To be considered for this task are consultants familiar with municipal planning. Another suggestion is to use Ball State's Department of Urban Planning.
- The Town directory is scheduled for an update in 2019. M. Burger is overseeing the update and will utilize a postcard service to solicit updates from Town residents.

8. Several administrative issues were addressed.

- R. Parrin reported that, on further review, the documents approved by the Council in December appointing council members to new four year terms are not valid. All appointed office holders fill the unfinished terms of vacated positions. The Town's election cycle is the same as Indianapolis' Mayoral election which is this coming November. To be placed on the ballot, candidates running as independents must file a petition by noon July 1, 2019. If no candidates file, then the Town will have no ballot and the incumbents as of December 31, 2019 will be appointed to new four year terms.
- It was noted that the five Council position terms are all on the same cycle. L. Yates suggested that it may be better to stagger the terms. She will research the process and report to the Council.
- There being a council vacancy due to the resignation of T. Dawson, Town resident Jason Sturman introduced himself and advised the Council of his interest in the position. On a motion by M. Wernke, seconded by M. Neff, by unanimous vote the Council appointed Mr. Sturman to fill the unfinished term through 12/31/2019. He will be sworn in before the next Council meeting.

9. New business:

- R. Parrin read into the record a thank you note from Helen Dickinson to the Town for the gift in memory of Dick Dickinson. Dick was a Town leader for many years, serving on the Council as President. His countless hours and financial support over the years were exemplary. He will be missed.

There being no further business the meeting was adjourned on a motion by M. Wernke.

The next regular meeting of the Town Council is scheduled for Monday, April 8, 2019 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.