

Town of Williams Creek

Minutes – Town Council meeting Monday, June 11, 2018
Hollyhock Hill Restaurant

Attendance:

Present:

Matt Neff, Town Council Member
Allen Kasper, Town Marshall
Bob Parrin, Clerk-Treasurer
Craig Skelton, Town Council Member
Ted Dawson, Town Council Member
Maureen Burger, Town Council President
Lynn Yates, Town Attorney

Others present:

Sherry Otto
EJ Frank
Larry Roth

Absent:

Michael Wernke, Town Council Member

Agenda and discussion:

1 .M. Burger called the meeting to order at 7:30pm. A quorum was reached with four council members present.

2. M. Burger asked for comments and a motion to approve the meeting minutes of April, 2018. There being no comments, on a motion by M. Neff, seconded by T. Dawson, a unanimous vote approved the minutes.

3. R. Parrin updated the Council on a number of issues.

- The month end May, 2018 financial report previously distributed to Council members was reviewed. An item of note is a required transfer from the Rainy Day fund to the Local Roads and Streets fund in support of the Council's approval to crack seal streets and the match to the CCG funds for the resurfacing of Hillcrest which was recently completed. The transfer will be made in June.
- A total of twelve traffic sign poles were reinstalled using a concrete base. The damaged sign posts at 79th & College and Willow Spring & High have been replaced.
- An order has been placed to power wash the Town's entrance signs.
- R. Parrin will explore the possibility of tapping into nearby street lights along College to use for up lighting Town entrance signs.
- R. Parrin advised he contacted Dustin Thurston, the new DPW Sr. Project Manager for storm water projects, thanking him for rectifying several drainage problems along south Morningside and asking for status on several others. It seems previous service request numbers can not be identified. M. Neff contacted DPW to reinstate action of the drainage problem between High and Forest.
- There will be another round of Community Crossing Grants later this year. C. Skelton is taking this over for M. Wernke.

- R. Parrin advised that he received the City's new contracts with two tree service companies for tree removal and planting. We will use these firms as required for R-O-W tree maintenance.
 - There was discussion regarding a long term plan for the Town's R-O-W trees. A tree inventory as discussed last year would provide a good foundation for the types, locations and timing for future planting. This could be funded by a DNR grant later this year. Additional grants and the 2019 budget process could provide the funding for acquiring and planting trees. M. Burger will take the survey the residents for interest in participating in the project. Resident participation is required for successful grant funding.
4. A. Kasper reported that there has been no break-in activity in Town since the last council meeting.
- The new lap top for the police vehicle is in service. It will support the upcoming report writing software and communications operating system that will be implemented through IMPD later this year and early next year. M. Burger contacted Josh Barker at IMPD to follow up on potential charges to local law enforcement.
5. Report on Safety and Security Committee
- M. Neff and M. Burger reported continued uptime issues with the security camera system. Siemens has been less than responsive. It was decided to inform Siemens that the system must be operating as specified by July 31, 2018 or the Town will move ahead with a different solution. EJ Frank advised of a proposal to hardwire the cameras to an ISP which should eliminate the current problems.
 - M. Neff and EJ Frank briefed the Council on the CrimeWatch app. The Fishers software will be adapted by the developer specifically for the Town. On a motion by M. Neff, seconded by C. Skelton, the Council unanimously approved the agreements presented to the Council, the expenditure of \$425 for the developer and up to \$725/yr for hosting and making the app available for download at the Apple Store and Google Play. R. Parrin and EJ Frank will establish accounts at Apple and Google for this service. Go-live date tentatively August 7, 2018.
6. Reports were made by the Sense of Place committee.
- The Town has periodically received noise complaints, particularly caused by lawn service contractors who mow and blow well into the evening hours. At the request of the Council, L. Yates introduced a draft ordinance for first reading providing more definitive language regarding noise. After discussion, it was agreed to simplify the draft to address certain types of noise. It was also agreed to limit these sources of noise to 7AM – 6PM Monday-Saturday and include fines as follows: First offense \$250, Second offense \$500, Third offense \$1000 and subsequent offenses \$2500 each. A revised draft will be distributed to Town residents for comment.
 - The issue of fines for traffic violations in Town was discussed. It was agreed that a speeding violation (1 MPH to 21 MPH) would be \$150 plus court costs currently at \$70. Greater than 21 MPH is considered reckless driving. Disregarding traffic signs, etc. would carry a \$150 fine plus court costs. The Town will use the agreement concluded with the Beech Grove city attorney to use the Beech Grove court.
 - A gathering is proposed for August 7th in conjunction with the National Night Out Against Crime. It is hoped that the new CrimeWatch app would be available. More to follow.
 - The developer of the parcels south of High and Hillcrest has inquired with the Town about naming the private road. The developer was reminded that the commitments approved for the development state
 - Owner shall take all reasonable efforts to cause the private drive on the Real Estate to be an individually named, separate street, which would result in the Lots having an address on such newly named street, with a street sign installed at the intersection of the private drive and High Drive. If, despite such efforts, the private drive cannot be a separately named street with a street sign, then Owner shall cause a sign to be installed at the entrance to the private drive that provides the address of each home on a Lot in a manner that is consistent with the photo attached hereto as Exhibit "D".

Such sign shall be maintained by the Owners of the Lots pursuant to a requirement contained in the Declaration (defined below). The developer could use a derivation of either High or Hillcrest.

7. New business:

- M. Neff was recognized for the research he has done to establish an endowment fund for the Town. He went on to brief the Council on the preferred approach, a donor-advised pass-through fund managed by the Central Indiana Community Foundation. While the investments would be managed by CICF for a 1% admin fee plus a .55% investment fee, the oversight of the fund would be an Advisory Council. The Advisory Council would consist of the Council President, the Clerk/Treasurer, one Council member and two other residents. This Council would make determinations of expenditures from the fund as appropriate.

T. Dawson made a motion to move forward with establishing a Town of Williams Creek Endowment Fund within CICF as indicated in the documents presented to the Council. It was seconded by M. Neff and passed unanimously by the Council.

There being no further business, on a motion to adjourn by T. Dawson, seconded by C. Skelton, the meeting was adjourned.

The next meeting of the Town Council is scheduled for Monday, August 13, 2018 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.