

# Williams Creek Town Council Meeting

## Hollyhock Hill Restaurant

### *Meeting Minutes*

April 12, 2021 @ 7:30 PM

Agenda and discussion:

Present:

Maureen Burger, Town Council President  
Allen Kasper, Town Marshall  
Heather Murphy, Town Council Member  
Matt Neff, Town Council Member  
Jason Sturman, Town Council Member  
Michael Wernke, Town Council Member

Absent:

Trent Sandifur, Town attorney  
Bob Parrin, Clerk-Treasurer

Others present:

Jenni Burton  
Matt Huffman  
Trent Newport

1. Maureen Burger called the meeting to order at 7:34 pm.
2. The Council on a motion by Matt Neff, seconded by Heather Murphy, unanimously approved the minutes from the February 2021 Meeting.
3. Next order of business was the presentation of site plan for a new build at 7909 Ridge Rd. by lot owner Jenni Burton and Matt Huffman from Old Town Development Group. After review and revisions, Crossroad Engineer recommends approval. After M. Wernke advised that he has recused himself on a vote, on a motion by Jason Sturman, seconded by Heather Murphy, and a unanimous vote, permit approval was granted. Town will follow up on additional concern brought forth by Crossroad Engineering regarding front setback on site plan submitted by OTDG.
4. Bob Parrin, Clerk Treasurer, submitted his financial report to the council, including but not limited to the March 2021 financial review, PPP Loan Status (forgiveness granted), and INIP/ CCMG Repair (grant awarded to town) updates. There were no comments from the council, so on a motion by Michael Wernke, and seconded by Jason Sturman, and unanimous vote, the reports were approved.
5. The Council discussed the need to get bids to re-landscape the Town entrances, including the removal of brush at the intersection of E. 81st Street and N. College Ave. The brush was noted to be a safety

concern blocking the line of sight for cars pulling out onto N. College Ave. The lot with the brush is in the Town, not Indianapolis.

R. Parrin is obtaining proposals from commercial landscape companies on landscape plans for the three main entrances. He also toured the town with the Town's tree maintenance service regarding suggestions on new tree plantings in the right-of-way. He will report findings to the council when available.

6. Town Marshall Al Kasper presented and reported that it had been pretty quiet in the town as of late, and there were no new agenda items from him to vote on or additional items to report.

Relay: dispatch in response to Relay messages will be same as it is now, with both TOWC and IMPD dispatched simultaneously.

Al noted that home alarms may now go directly into the CAD system for faster dispatch.

Camera system: Al will follow up with Comcast re: burying the modem. Modem not working yet.

7. The Council was presented with a new draft ordinance presented by Town Attorney Trent Sandifur regarding Construction Permitting Fees and future process. A discussion took place amongst the council, and it was determined that the council would propose changes and/or modifications at the next council meeting when Trent was able to attend. Council to make those proposed modification to Trent for review.

8. Crossroad Engineering: Trent Newport described the breadth of services available from Crossroad Engineering. The council reviewed previously distributed proposal for consulting engineer services and asked questions. Turn around time for reviews is 1-2 weeks. Fee for review of 7909 Ridge plans \$460 dollars. A motion was made and seconded to adopt the professional services proposal as written. The motion was approved by the full council, no nays.

#### 9. New Business:

A. Private drives – a discussion was held about the role of the Town in maintenance and traffic control on private drives. Since these are private drives and not public roadways, the Town has no jurisdiction or responsibility.

B. Council agreed to get a second bid for the Christmas Tree Lights before approving a vendor for the 2021 winter season.

Upon a motion by Michael Wernke, seconded by Matt Neff, and unanimous vote, the meeting was adjourned.

The next regular meeting of the Town Council is scheduled for Monday, June 14, 2021 at 7:30 PM.

There being no further business, the meeting was adjourned on a motion by M. Neff, seconded by M. Wernke.

Minutes recorded by M. Wernke.