

Town of Williams Creek

Minutes – Town Council meeting Monday, February 12, 2018
Hollyhock Hill Restaurant

Attendance:

Present:

Matt Neff, Town Council Member
Allen Kasper, Town Marshall
Bob Parrin, Clerk-Treasurer
Michael Wernke, Town Council Member
Maureen Burger, Town Council President
Lynn Yates, Town Attorney

Others present:

Richard Dickinson Dennis Dann

Absent:

Craig Skelton, Town Council Member
Ted Dawson, Town Council Member

Agenda and discussion:

1. M. Burger called the meeting to order at 7:30pm. A quorum was reached with three council members present.

2. M. Burger asked for comments and a motion to approve the meeting minutes of December, 2017. There being no comments, on a motion by M. Neff, seconded by M. Wernke, a unanimous vote approved the minutes.

3. R. Parrin reviewed the year end 2017 financial report previously distributed to Council members. Items of note are the extraordinary income from the CCG funds, Security System donations and extraordinary expenses for the resurfacing of Morningside Dr. There was a net surplus of \$18k after accounting for non-recurring revenue and expense.

R. Parrin advised that the 2018 budget was approved just under the adopted amount. The adopted tax levy rate of .0915 was reduced to .0844 impacted by a projected property tax cap of \$19,796. Property tax receipts are estimated to be \$5,000 above 2017.

4. A. Kasper reported that there has been no break-in activity in Town since the last council meeting.

- He advised that Meridian Hills had several instances of day time attempted burglaries where culprits would ring doorbells to see if anyone was home.
- M. Burger repeated a request of A. Kasper to provide the monthly duty report for the Council, not for distribution.
- M. Neff advised that A. Kasper will see a demo of the City of Fishers on line reporting app for suspicious activity for possible use in Town
- A. Kasper and M. Neff reported that, although 24/7 video is now available in archive, there have been issues with interruptions in viewing some of the cameras in real time. Siemens service is developing a corrective action plan. It was agreed to delay the purchase of additional cameras until the system is fully accepted.

- There were two accidents in Town that damaged Town property. Traffic and street sign poles at High and Willow Spring as well as 79th and College were damaged. Insurance information was obtained from both drivers. R. Parrin will order replacement items and manage claims for each incident.

5. M. Burger led a discussion about the Town's wage and salary administration including recommended compensation levels, a comparison to the Town of Meridian Hills salaries and the levels included in the 2018 adopted Budget and impact on Town finances.

Also it was noted in the 2016 SBOA audit that, for many years, the Town had not passed an annual Salary ordinance as required by the State prior to the year that it is to take effect. The Council did not pass a 2018 ordinance at the December Council meeting.

L. Yates advised that the salaries of the deputies could still be adjusted for 2018 during 2018 however that of an elected official, the Clerk-Treasurer could not. After more discussion it was agreed to increase the deputy hourly rate effective February 1, 2018 from \$21 to \$23.50, a more competitive level, and address the Clerk-Treasurer salary in the 2019 Salary Ordinance.

Ordinance No. 2017-02 was introduced. On a motion by M. Wernke, seconded by M. Neff, the ordinance passed unanimously.

6. Proposals for infrastructure additions

- Power at 79th & Morningside drive SW corner - R. Parrin to obtain PQ
- Power at 79th & Morningside Lane - R. Parrin to obtain PQ
- Camera at 81st & Morningside Drive – M. Neff to renegotiate the Siemens service contract
- Camera at Ridge & Willow Spring – M. Neff to renegotiate the Siemens service contract

7. Report from Revenue Stream Committee

- M. Wernke advised the resurfacing of Hillcrest Dr. must be completed by August. R. Parrin to advise DPW's 2018 schedule for this section.
- Crack sealing authorized by the Council has been delayed because of the winter weather. R. Parrin to work with DPW to confirm schedule.

8. Reports were made by the Sense of Place committee.

- The Town continues the process of a full review of the Town's Administrative Code (1992).

9. New business:

- M. Burger advised that P. Hefner requested approval to install a "Little Tree Library" accessible from her driveway. No approval is needed as long as it is not installed in the right-of-way. All are welcome to take advantage of it.
- M. Neff advised that he is inquiring about establishing a tax-exempt Foundation for the Town. If it is feasible, residents will be encouraged to include the Town in their charitable giving plans.

There being no further business, on a motion to adjourn by M. Wernke and seconded by M. Neff, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, April 9, 2018 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.