

Town of Williams Creek

Minutes – Town Council meeting Monday, August 13, 2018
Hollyhock Hill Restaurant

Attendance:

Present:

Matt Neff, Town Council Member
Allen Kasper, Town Marshall
Bob Parrin, Clerk-Treasurer
Craig Skelton, Town Council Member
Maureen Burger, Town Council President
Lynn Yates, Town Attorney

Others present:

Greg Cislak
Bill Batt
Patty Hefner
Jeff Kimball – Nora Corners

Absent:

Michael Wernke, Town Council Member
Ted Dawson, Town Council Member

Agenda and discussion:

- 1 .M. Burger called the meeting to order at 7:30pm. A quorum was reached with three council members present.
2. M. Burger asked for comments and a motion to approve the meeting minutes of June, 2018. There being no comments, on a motion by M. Neff, seconded by C. Skelton, a unanimous vote approved the minutes.
3. R. Parrin updated the Council on a number of issues.
 - The month end July, 2018 financial report previously distributed to Council members was reviewed. While not showing in this period, in early August there was a transfer from the Rainy Day fund to the MVH fund of \$10,112.10 to match the CCG funds for the resurfacing of Hillcrest. In addition, the Town returned \$17,336.90 to INDOT in unused CCMG funds that were saved using a DPW contractor for the project.
 - He reported that all tilting sign poles in Town have now been set upright and the power washing of the Town entrance signs has been completed.
 - M. Burger presented invoices for reimbursement totaling \$262.23 for the Town ice cream social this month as well as \$256.00 for web site services.
 - R. Parrin reported that the State of Indiana has issued a new directive, effective July, 2018, that, in addition to existing annual, biannual and budget reporting requirements, Towns will be required to make monthly submissions to SBOA on bank reconcilements, Council meeting minutes, general ledger, receipts, disbursements and fund balances.
 - R. Parrin presented rough cut figures for the 2019 Budget as a basis for Council discussion prior to a September 10, 2018 public hearing on the 2019 Budget with adoption by the Council at the October 8, 2018 meeting. Going through the line items, items of note at this point include:

- Confirm with DLGF the property tax, LOIT and Public Safety expectations for 2019 receipts.
- Budget for a 2019 Town social gathering but no receipts or donations for TOWC marketing items.
- The salary budget will include an adjustment for the Clerk-Treasurer position as included during the 2018 wage and salary ordinance discussions.
- Budget for a minimum of 50% of LRS funding to be allocated to street repair.
- M. Burger reported that she was unsuccessful in recruiting a group of residents to assist in overseeing a long term plan for the Town's R-O-W trees. A community advocacy group is one of the IN Urban Forest Grant requirements. A tree inventory as discussed last year would provide a good foundation for the types, locations and timing for future planting, a project that could be partially funded with a DNR grant. R. Parrin volunteered to determine if it is feasible to apply for such a grant. At a minimum, funds should be budgeted for 2019 to support ROW tree removal and plantings.
- There will be another round of Community Crossing Grants with a 25% match by the Town required if an award is made. C. Skelton will take the lead for application submittal. R. Parrin to budget for road repair accordingly.
- A line item will be included for Holiday lighting.
- A lease for a new patrol vehicle is budgeted for 2019 and included in the 2018 FYE. The Council requested a recommendation for award to be approved at the next Council meeting. There is some interest in the current patrol car by Crow's Nest.
- R, Parrin to send Town Council members a draft budget taking the above into account.

4. A. Kasper reported that crime reports are down compared to the same periods in prior years. In addition,

- C. Clouse has resigned as a Town deputy for personal reasons. D. Loyal will pick up some of the hours with others by a new candidate from Pike and other deputies. M. Grimes will also be contacted to judge his interest in returning to the force.
- The new IMPD records system is still under development and targeted to go live 2Q 2019.
- The IMPD community dispatch system has been launched. New Motorola radios should be in use by mid-October.
- The Town of Williams Creek CrimeWatch app is now available for download at the Google Play Store and the Apple App Store. At this point there are 13 users. The Town will continue its promotion of this free app to residents.

5. Adoption of Amendment to the Town Ordinance Chapter VII Section 3 – Second Reading

- M. Burger read the ordinance amendment for the record and asked for comments. B. Batt questioned the use of the word "commercial" in paragraph 2). After discussion it was agreed to remove the word "commercial" to avoid any confusion over the type of construction activity.
- There being no further comments, M. Burger asked for a motion to approve the Amendment to the Municipal Code of the Town of Williams Creek, Indiana, Chapter VII, Section 3 as written with the above modification. On a motion to adopt by M. Neff, seconded by C. Skelton, the Council voted unanimously to adopt said amendment.

6. Report on Safety and Security Committee

- The council received an email from Siemens stating that its test of the camera at 81st and Morningside using the McDonald family's home internet connection was successful. Siemens has stated that this demonstrates that service issues are isolated to the cellular service to each camera. The equipment and service contracts with Siemens specified that cellular service would support our desired system, so the contracts appear to be impossible for Siemens to perform.

We have been withholding payment since it became clear that there were problems, but we need to reach some sort of resolution with them. Before responding to Siemens with next steps, the video surveillance committee (Burger, Neff and Kasper) are to meet with the Clerk/Treasurer and Town Attorney to come up with a strategy for our response to Siemens. A recommendation will be made to the Council at the next meeting for a decision on how to proceed.

7. Reports were made by the Sense of Place committee.

- A schedule of fines for ordinance violations in Town was presented to the Council. As previously proposed and now agreed, moving violations and work hour violation fines were listed. The Town will use the agreement concluded with the Beech Grove city attorney to use the Beech Grove court.
- A gathering was held August 7th in conjunction with the national Night Out Against Crime. The new CrimeWatch app was presented. Representatives from the mayor's office, IMPD, the prosecutor's office and the app developer attended.
- The current sign ordinance was discussed. In particular, real estate signage limitations were debated including locations, size and length of time they can be posted. The subject will be continued to a future meeting.
- The Council was advised that a donor-advised pass-through fund managed by the Central Indiana Community Foundation has now been established. Promotion to Town residents will be forthcoming.

8. New business:

- P. Hefner brought up the location of a Town library book exchange box that she would like to place on Hillcrest. She was advised that it can be located in the right-of-way, however she was reminded that if it was in the ROW it could be removed without notification if needed. It was subsequently noted that the Hillcrest R-O-W is 40 feet wide, or about 20 feet either side of the road centerline.
- J. Kimball, a partner of Nora Corners Shopping Center, addressed the Council on current and future development of the property. He mentioned the grand opening of an upscale Aldi on August 16 and future development, particularly as it involves Monon Trail access. In addition, he announced that there will be a fund raiser at BMO-Harris in the Center for Riley Children's Foundation Saturday, August 18 from 9AM – 2PM. Complimentary windshield repairs will be available from Safelight with a suggested donation of \$25 or more.

There being no further business the meeting was adjourned by M. Burger.

The next regular meeting of the Town Council is scheduled for Monday, October 8, 2018 at 7:30 PM at Holly Hock Hill restaurant. There will be a special meeting at the same time and location on September 10, 2018 for the required Public Hearing of the 2019 Budget.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.