

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

June 14, 2021 @ 7:30 PM

Agenda and discussion:

Present:

Maureen Burger, Town Council President
Allen Kasper, Town Marshall
Heather Murphy, Town Council Member
Matt Neff, Town Council Member
Jason Sturman, Town Council Member
Michael Wernke, Town Council Member
Bob Parrin, Clerk-Treasurer

Absent:

Trent Sandifur, Town attorney

Others present:

Jenni Burton
Gary McNutt
Patty Hefner
Charley Skinner, Old Town Design Group
Lorenzo Murillo, representing Trent Sandifur, Taft LLP.

1. Maureen Burger called the meeting to order at 7:30 pm.
2. The Council on a motion by Matt Neff, seconded by Heather Murphy, unanimously approved the minutes from the April 2021 Meeting.
3. Next order of business was a discussion of the plan review permit for 7909 Ridge Rd. Owner Jenni Burton and Charlie Skinner from Old Town Development Group expressed frustration with the Town's permitting process. M. Wernke reminded them that the plans submitted for the permit were not the same as what are now the final plans submitted for the ILP. This led to review delays. M. Burger advised that the Town is working on a smoother process. She stated that the town engineer has issued preliminary approval. On a motion by M. Neff, seconded by J. Sturman, the vote was 4-0 (M. Wernke had previously recused himself on this matter) in favor issuing a plan review permit contingent on final approval by the town engineer.

The plan review permit for a new home on lot 161B Willow Spring Road was next on the agenda. Owner Patty Hefner and builder Gary McNutt addressed the council about the town's permitting process. Their opinion is that it is overly complex and not in line with similar processes in other municipalities for a single family dwelling. They suggested that the town engineer develop a simpler checklist of requirements. In the meantime, Patty Hefner stated that the home as proposed will not require any variances from the city. M. Burger proposed that the town issue conditional approval for this project subject to the town engineer's

final approval. M. Wernke so moved, seconded by H. Murphy, the vote was unanimous to issue a conditional permit.

4. R. Parrin, reviewed the month end May financial report previously submitted to the council. There were no extraordinary revenues or expenses recorded. Both are close to budget. Property tax revenue should be received by the end of June. He reminded the council that the 2022 budgeting process starts July 1. A draft will be presented at the August council meeting.

He briefed the council on funding from the American Rescue Plan Act 2021. The town is considered a non-entitlement unit of local government (NEU) meaning any funds received by the NEU will come via other local government rather than directly from the federal government. For Williams Creek this means that the Consolidated City of Indianapolis will distribute any funds. At this point the City has received \$94m (50% of total with the other half to be received in 2022). Mayor Hogsett is determining which units of government will receive a share and what criteria will be apply. It will be administered though the City Controller's office. We will stay close to the process.

5. R. Parrin presented the only responsive bid he obtained for landscaping the three main entrances to include new shrubbery and seasonal and perennial flower beds. It was from Engledow. Other bidders either declined to bid or did not provide full maintenance services. A bid on plantings only showed Engledow's bid to be competitive. Maintenance costs were about as expected. He recommended the award of the contract to Engledow.

On a motion by M. Neff, seconded by M. Burger and with a unanimous vote, the contract was awarded to Engledow, subject to a confirmation of the maintenance costs. R. Parrin will proceed accordingly.

Should the town residents be pleased with the results at these entrances, doing the same at the other entrances will be considered given adequate funding in the coming year.

6. R. Parrin updated the council on roads. The pending project is the reconstruction of the Hillcrest and High intersection to be partially funded by INIP funds secured earlier this year. DPW will engineer and manage the project. R. Parrin and the DPW engineer will meet to discuss the scope and timeline for the project. For now we will proceed with the design and later bid it with other DPW projects.

M. Burger advised that the developer of the three lots and private road south of the intersection expects to receive an invoice for construction damage to the town's street. R. Parrin and M. Wernke will meet with the town engineer to make an assessment. Lot owners at 7905 and 7900 High will also be invoiced for road damages associated with construction.

R. Parrin inquired with DPW and the city's stormwater engineer on its permitting process. He found that the storm water permit is issued by BNS if the development meets DPW's storm water design standards. If a variance is required, BNS refers it to DPW for review and recommendations for approval. In the case of an encroachment on a legal drain, DPW Board approval is required.

7. Town Marshall Al Kasper reported that it had been pretty quiet in the town as of late. David Loyal is retiring from IMPD and Fred Coraz is retiring from the sheriff's department. He plans to recruit a new town deputy currently working with the airport authority.

It was suggested that a reminder be sent to all residents concerning the town's noise ordinance.

8. Relay application. M. Burger stated that Relay will send out marketing material for promotion of the app to town residents. At this time "patrol when possible" is not an option in the new app. Until it is available, residents are encouraged to contact the Town Marshal by email at or at 317-253-5678

9. The Council discussed the draft ordinance regarding the Residential Improvement Permitting Fees. Given the questions that arose, it was decided that the draft ordinance was not ready for first reading. Lorenzo Murillo, representing town attorney Trent Sandifur, participated in the discussions and made note of legal clarifications still needed. It is planned to have the ordinance available for first reading at the August council meeting.

10. M. Wernke advised that he is soliciting additional Christmas tree lighting bids ahead of next season.

11. New Business:

The council would like to thank resident Tim Caress for his donation of a picnic table for the common area on Forest. M. Burger is coordinating the installation with the town landscaper.

M. Burger advised that resident Lynn Yates has again offered her home for a summer town social gathering, tentatively set for July 17. Details are being worked out. M. Burger requested an expenditure of \$150 to mail Town database update notices. On a motion by M. Neff, seconded by H. Murphy, it was unanimously agreed to approve this amount.

The next regular meeting of the Town Council is scheduled for Monday, August 9, 2021 at 7:30 PM.

There being no further business, the meeting was adjourned on a motion by J. Sturman, seconded by H. Murphy.

Minutes recorded by R. Parrin