

Town of Williams Creek

Minutes – Town Council meeting Monday, October 8, 2018
Hollyhock Hill Restaurant

Attendance:

Present:

Michael Wernke, Town Council Member
Ted Dawson, Town Council Member
Bob Parrin, Clerk-Treasurer
Craig Skelton, Town Council Member
Lynn Yates, Town Attorney
Allen Kasper, Town Marshall

Absent:

Matt Neff, Town Council Member
Maureen Burger, Town Council President

Agenda and discussion:

1. Acting chairman M. Wernke called the meeting to order at 7:30pm. A quorum was reached with three council members present.
2. M. Wernke asked for comments and a motion to approve the meeting minutes of August 13, 2018. There being no comments, on a motion by T. Dawson, seconded by C. Skelton, a unanimous vote approved the minutes.
3. R. Parrin updated the Council on a number of issues.
 - The month end September, 2018 financial report previously distributed to Council members was reviewed. It was noted that cash balances net of the special renovation funds and security camera totaled about \$100,000 as expected.
 - R. Parrin reported that the Town is in compliance with new State of Indiana requirements to make monthly submissions to SBOA on bank reconciliements, Council meeting minutes, general ledger, receipts, disbursements and fund balances.
 - R. Parrin presented the previously distributed 2019 Budget. No residents appeared at the September 10, 2018 public hearing on the 2019 Budget. The 2019 Budget ordinance #2018-01 was read. M. Wernke requested a motion to adopt the Budget ordinance as presented. On a motion by T. Dawson, seconded by C. Skelton, the ordinance was unanimously adopted by the Town Council.
 - The 2019 Salary ordinance #2018-02 was introduced. It was noted that the rates are the same as previously considered by the Council for 2018 with only the increased rate for Town deputies approved at the February meeting leaving the Clerk-Treasurer rate adjustment for the 2019 ordinance. This rate is equal to the Meridian Hills rate. All rates are included in the 2019 Budget. On a motion by C. Skelton, seconded by T. Dawson, the 2019 Salary Ordinance was approved unanimously.
 - The Council approved up to \$160 for the purchase of Halloween treats annual given to children by the Deputy on patrol that evening.

4. C. Skelton reported that due to increased State requirements in the application process for CCMG Funding, including Purdue ITAP approval of the Asset Management Plan, the Town's application for be submitted for a grant will be made in the January, 2019 call for proposals. Community Crossing Grants now offer 75% funding with a 25% match by the Town.
5. A. Kasper and R. Parrin gave the status on the purchase of a replacement police vehicle. At this point we have one bid for the vehicle and another for the accessories. A. Kasper has requested another accessories bid while R. Parrin has requested a bid from the IMPD dealer under City Bid # RFB-12MPD-59.

In addition, R. Parrin will make application with the Indiana Bond Bank for financing through a lease-to-buy lease. Going through IBB foregoes the requirement to bid the financing, uses eight approved banks, and is not considered debt by SBOA.

6. A. Kasper reported that the vehicle stolen from a residence in Town was recovered. The owner had left the keys in the car. There were no other issues reported.

7. Report on Safety and Security Committee

- The Town of Williams Creek CrimeWatch app has been downloaded by 20 residents and has been used a number of times. This app can be used to report sound ordinance violators under the nuisance complaint category. Residents are encouraged to download this app.
- L. Yates advised that the Town is drafting a notice to Siemens regarding the operational issues with the system. M. Burger and M. Neff are heading the effort.
- The issue of contraction damage to Town roads was raised. C. Skelton will add the deteriorating condition of a segment of Forest Blvd at College in the Town's asset management plan. L. Yates mentioned prior commitments by contractors at major construction sites, in particular the Forest & College house construction. It was suggested that the contractor be approached on the premature failure of the road. In general a process needs to be developed to receive an upfront fee from contractors for road repair.

7. Reports were made by the Sense of Place committee.

- The Town Foundation managed by the Central Indiana Community Foundation has nothing to report at present
- The Town directory is scheduled for an update in 2019. Responsibilities will be defined at the December Council meeting.

8. New business:

- None

There being no further business the meeting was adjourned by M. Wernke at 8:30PM.

The next regular meeting of the Town Council is scheduled for Monday, December 10, 2018 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.