

# **Williams Creek Town Council Meeting**

## **Hollyhock Hill Restaurant**

### *Meeting Minutes*

**August 9, 2021 @ 7:30 PM**

Agenda and discussion:

Present:

Maureen Burger, Town Council President  
Matt Neff, Town Council Member  
Jason Sturman, Town Council Member  
Bob Parrin, Clerk-Treasurer

Absent:

Trent Sandifur, Town attorney  
Allen Kasper, Town Marshall (excused)  
Heather Murphy, Town Council Member  
Michael Wernke, Town Council Member

Others present:

Patty Hefner  
Reid Dickerson, representing Trent Sandifur, Taft LLP  
Andrew Held  
Willie Hall, Crossroads Engineers, P.C.  
Officer John Voorhis, representing A. Kasper

1. M. Burger called the meeting to order at 7:30 pm. A quorum was reached with three council members present.
2. The Council, on a motion by M. Neff, seconded by J. Sturman, unanimously approved the minutes from the June 2021 Meeting.
3. Andrew Held addressed the council on a planned pool area on his property at 7925 Ridge. He has communicated with the town engineer. No variances are required for these additions.
4. Patty Hefner addressed the Council concerning the permitting of their new home. She stated that the city has issued all of the required permits. The architect sent final documents 8/9/21 to the Town Engineer. Willie Hall will review these documents and advise if there are any outstanding issues.
5. Crossroads has developed an estimate to reconstruct the intersection of High and Hillcrest, severely damaged by the new developments using that intersection. Willie Hall mentioned that this estimate is the minimum requirement for road reconstruction. M. Burger will send notices to each developer for his share of this work as agreed at the outset of these developments.

6. R. Parrin reviewed the YTD June financial report previously submitted to the council. This report serves as the basis for the 2022 budget process. Of significance in June was the receipt of \$47,606 for the first half property tax payment. The next payment of \$38,000 will be received in December. Overall, cash balances were as expected at mid-year.

He then reviewed a draft of the 2022 budget previously submitted to the council. He noted that it includes the same number of deputy hours as the 2021 full year estimate and property tax growth of 4.3% as set by DLGF. Other revenue estimates are also per DLGF. LOIT/PST is budgeted at 90% of the 2021 FYE per DLGF guidelines.

He updated the council on funding from the American Rescue Plan Act 2021. The application for funds was submitted in July. An award of \$96,404 was made to the town. Half of this was received in July. The remainder will be received in July 2022.

A resolution establishing this ARPA fund, Resolution 2021-02, was presented by R. Parrin and read into the record. There being no comments and on a motion by M. Neff, seconded by J. Sturman, the resolution passed unanimously.

The funds have limitations on the types of projects that can be funded. Most applicable to the town are offset of Covid-related revenue reductions and water and storm water projects. A plan needs to be developed ahead of any spending. Mr. Parrin noted that, while the funding is significant in size for the town, water projects could be much larger than this amount. He will research options for leveraging this funding with other organizations and report back.

R. Parrin will inquire about having someone from DPW and/or Citizens address the council on water and storm water planning.

7. R. Parrin updated the council on roads. The pending project is the reconstruction of the Hillcrest and High intersection to be partially funded by INIP funds secured earlier this year. DPW will engineer and manage the project. R. Parrin and the DPW engineer met at the site. Full depth reconstruction is required. Also, storm water drainage needs to be included in the design. DPW will send a storm water engineer to the site for input. M. Burger advised that work has begun on the final lot to be developed. This may fit with the timetable to complete the road work. In the meantime, it may be advisable to add stone to the roadside as a temporary fix given the extensive damage.

8. In Town Marshal Al Kasper's absence, Officer John Voorhis advised that all has been quiet in town lately.

9. Relay app. M. Burger received marketing material for the Relay app. It may not include all of the features that Williams Creek may need. Al Kasper is looking at developing a simple method for residents to advise the marshal and deputies of a notice to "patrol when possible". Until it is available, residents are encouraged to contact the Town Marshal by email at akasper2081@sbcglobal.net or at 317-253-5678.

10. The Council discussed the proposed changes to the administrative code, including an ordinance regarding the Residential Improvement Permitting Fees. It is expected that the changes will be presented at the October meeting and adopted in December. In the meantime, town attorney Trent Sandifur will confer with each council member individually to gather further input.

11. New Business: None

The next regular meeting of the Town Council is scheduled for Monday, October 11, 2021 at 7:30 PM. There being no further business, the meeting was adjourned on a motion by J. Sturman, seconded by M. Neff.

Minutes recorded by R. Parrin