

Town of Williams Creek

Minutes – Town Council meeting Monday, October 10, 2017
Hollyhock Hill Restaurant

Attendance:

Present:

Matt Neff, Town Council Member
Allen Kasper, Town Marshall
Bob Parrin, Clerk-Treasurer
Michael Wernke, Town Council Member
Craig Skelton, Town Council Member
Maureen Burger, Town Council President
Lynn Yates, Town Attorney
Ted Dawson, Town Council Member

Others present:

Kate Kennedy David Fishman
Margaret Dawson Richard Dickinson

Agenda and discussion:

1. M. Burger called the meeting to order at 7:30pm. A quorum was reached with five council members present.
2. M. Burger asked for comments and a motion to approve the meeting minutes of June, 2016. M. Neff asked to clarify that the Council in approving the change order to P.O. 0122017 which had been awarded to Siemens (\$68,493 PQ20170216 rev2Aug17) for the security camera system was authorizing contract award for the service contract as well. It provides the cloud storage service for the video (\$101,052 PQ 121116-18113-0015). It was agreed that this clarification would be reflected in these minutes. There being no additional comments, on a motion by M. Wernke, seconded by M. Neff, a unanimous vote approved the minutes.
3. R. Parrin reviewed the September 2017 financial report previously distributed to Council members. An item of note was the recent commitment of Security System donations at \$170k to Siemens over the next five years. Also the Town is awaiting an invoice from DPW for road resurfacing cost against the Community Crossings matching grant of \$42k as well as releasing the resurfacing of Hillcrest once the home construction project is complete. Other cash balances are sufficient for normal operating expenses.
4. R. Parrin read Budget Ordinance 2017-2 adopting the 2018 Budget submittal. On a motion by M. Burger to adopt the ordinance as presented, and seconded by M. Neff, the ordinance passed by a vote of 5-0. R. Parrin will submit the budget to DLGF.
5. R. Parrin advised that he met with DPW officials on several drainage problems around Town. While DPW has approved the repair of these locations, schedule dates from DPW's contractor, Citizens Energy Group, have proven difficult to obtain. M. Burger will escalate the matter through other channels.
6. A. Kasper reported on recent activity.
 - He advised that Meridian Hills had several burglaries recently. There are no leads nor do they have any apparent connection.

- He mentioned that there have been several voicemail messages from residents about suspicious activity in Town. In order for the deputies to take action, they need immediate notification. The only way to accomplish this is by calling 911. A report of suspicious person will get an immediate dispatch to the incident. It was suggested that this process again be included in the next newsletter.
- M. Burger requested that A. Kasper provide a periodic safety update that can be sent out to the town.
- A Kasper requested an authorization of up to \$1,000 for new uniforms and patches. On a motion to approve by M. Neff, seconded by M. Wernke, the vote was unanimous to approve the purchase.
- M. Neff suggested that, once the camera system is fully operational, the Town consider the Fishers on line reporting app for suspicious activity.
- L.Yates suggested that residents sign up for crime reports on <https://williamscreekmeridianhills.nextdoor.com>

7. Report from Safety and Security Committee

- M. Neff advised that the surveillance camera system will be in operation by October 13 with the exception of the new light location at Penn and Willow Spring.
- The new pole for Penn & Willow Spring has been received and the underground cable from Sycamore and Willow Spring has been installed. Depending on the weather, the new light should be operational by October 20.
- On-going operation costs for the system will be funded with the remaining Camera campaign funds as approved by the Town Council.
- R. Parrin introduced a plan to install a traffic mirror at the intersections of 79th/Morningside. The Council unanimously agreed to fund the installation (\$1400) of a 36" mirror using a repurposed pole now at Penn & Willow Spring.

8. Report from Revenue Stream Committee

- M. Wernke advised the Town was unsuccessful in the award of 2018 Community Crossings Grants for road repair. We will apply again in 2018 if the program continues.
- Resurfacing of Morningside Dr. from 79th to Forest has been completed. Hillcrest has been deferred pending completion of the heavy construction traffic for the new home at 7922 Hillcrest but must be completed before August 2018.

9. Reports were made by the Sense of Place committee.

- The Town continues the process of a full review of the Town's Administrative Code (1992). The Council has been solicited for update ideas to be submitted to L. Yates. Areas that will be addressed are community guidelines for managing construction projects, a noise ordinance or resolution, and policy on street parking. A draft will be presented before year end. Council members are requested to submit changes/comments/additions/ deletions on a separate sheet from the Administrative Code document.
- M. Burger advised that P. Hefner has initiated an application for a DNR grant to pay for a ROW tree inventory and plan by a registered arborist. It is due by October 31 for awards in December. If approved the study would be completed during the next growing season.
- The Town Fall Fling social function is to be held October 29 from 4pm-6:30pm at Morningside and Forest. Two residents have made contributions to offset some of the expense. Further donations are being solicited. At this point the cost to the Town stands at \$2000 which the Council approved ahead of the function.
- M. Burger shared an email from resident John Risk 225 Willow Spring Rd. Mr. Risk wrote to request the Town require a set of construction commitments for large projects – addressing such

things as work hours, portable rest rooms, off-site parking, etc. The Council agrees that these are important to the quality of life in the Town, and will address via resolution as well as in the revised Administrative Code.

10. New business: M. Burger read an email request from resident Dan Stout 8105 Sycamore Rd. Dr. Stout is asking the council to consider burying electric and other wires/cables underground. The Council agrees that there is merit to this suggestion and will study in the coming year.

There being no further business, on a motion to adjourn by C. Skelton, seconded by M. Wernke, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, December 11, 2017 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.